

PINELLAS COUNTY SCHOOL BOARD
FLORIDA

PCSB: 2300
Instructional

FLSA: Exempt

RESOURCE TEACHER
(Child Find Specialist- FDLRS)

MAJOR FUNCTION:

Receives referrals of all potentially exceptional non-enrolled children, and coordinates appropriate screenings, evaluations, and placements. This position may be based in Pinellas, Pasco or Hernando County and reports to the Supervisor, Florida Diagnostic and Learning Resources System (FDLRS).

DUTIES AND RESPONSIBILITIES:

- Assists in screening non-enrolled children up to age 22 who are suspected of having a disability.
- Provides follow-up on referrals of exceptional children not receiving an educational program.
- Maintains awareness of and collaborates with all pre-kindergarten services available in the assigned district(s).
- Assists in the creation and dissemination of flyers, presentations, and media information on the Florida Diagnostic and Learning Resources System, Gulfcoast Associate Center; and specifically Child Find activities.
- Provides appropriate screenings in a variety of settings to determine evaluation and/or intervention services.
- Provides information on Child Find activities and public school programs to professionals and agencies upon request.
- Prepares required reports.
- Maintains case records.
- Participates in follow-up reviews of in-depth diagnostic evaluations as needed.
- Attends meetings as assigned.
- Coordinates the transition of Part C and other identified children with disabilities to the public school system.
- Participates in the development and implementation of Family Support Plans (FSP) as appropriate.
- Conducts in-service training sessions.
- Relates diagnostic data to educational programming/planning.
- Utilizes personal computer for maintaining records, preparing reports and other related applications.
- Performs other related duties as required.

MINIMUM QUALIFICATIONS:

Bachelor's degree from an accredited college or university. State certification in any exceptional student education field, Early Childhood Education, or related area. Three (3) years' professional experience in exceptional student education or a related area.

ISSUED: 11/94 PBL; REVISED D&R 5/02 AK; FORMAT REVISED: 9/04 LMCK; REVISED WC: 2/22/06 LMCK.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

Resource Teacher (Child Find Specialist FDLRS)

<u>WORKING CONDITIONS & PHYSICAL EFFORT:</u>	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds				X	
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds				X	
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time				X	
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects					X
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects		X			
19. Proofreading and checking documents for accuracy					X
20. Using a keyboard to enter and transform words or data					X
21. Using a video display terminal					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental or visual ability required by the job	X				

Resource Teacher (Child Find Specialist FDLRS) - INS